Poster presentations provide an opportunity for interchange of ideas between the presenter and audience. The poster should be outlined so the research can be understood without an oral explanation as a poster will also be viewed when the author is not present. **Presenter should NOT prepare a PowerPoint presentation unless specifically requested to do so.**

**Disclosure of Commercial Support and Relevant Financial Interests:** Posters must briefly acknowledge: (1) any commercial support of the original research presented; (2) any financial interests held by the first, last, and corresponding author of the research presented, and the poster presenter if different, in a commercial entity that is relevant to the subject matter of the original research presented, within the past 12 months.

- This disclosure statement is commonly positioned in a box in the lower right of the poster.
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**Session:**

Scheduled abstracts will be grouped in themes.

**Set-Up:**
- Each poster board is numbered sequentially in the room/area of your session
- Locate your assigned poster board and assemble your poster at the following times:
  - AM Poster Discussion Sessions: 7:00-9:15
  - PM Poster Discussion Sessions: 1:15-2:15
    - Wednesday PM Poster Discussion Sessions: 12:30-1:30
  - Thematic Poster Sessions: 7:00-9:15
- Pushpins will be provided in the room/area.

**Take-Down:**
- Please disassemble your posted materials at the end of the session
- Any materials left on the poster board at the end of the session will be removed and discarded
- **ATS will not be responsible for posters left at the end of session**
DESIGN:

Poster Board Dimension: Surface of the Board: 4 feet high and 8 feet wide [1.22 meters and 2.44 meters].

Recommended Poster Sizes:
- 48”w x 36”h (122cm w x 91cm h)
- 60”w x 36”h (152cm w x 91 cm h)
- 72”w x 36”h (183cm w x 91 cm h)

Header: Prepare a headline that identifies your research to be mounted at the top of the poster board. Lettering should be 1 ½”[3.81 cm] high or more. Include authors and their affiliations under the header.

Organization: The key is to achieve clarity and simplicity. Do not overload the poster. Use a coherent sequence (top to bottom or left to right) to guide the viewer through the poster. Use figures, tables, graphs and photographs when appropriate; keep text brief. It may be helpful to have materials pre-mounted on mounting boards. All materials should be legible from a distance.

Typography: Avoid using abbreviations, acronyms and jargon. Do not use industry logos or brand names. Font should be consistent throughout.

QR Codes: It is appropriate to include QR Codes to link the audience to the poster data or a printable poster pdf. It is not acceptable to include QR Codes that link to an institution or company website.

Completion:

Now ask:
1. What do I want the viewer to remember?
2. Is the message clear?
3. Do important points stand out?
4. Is there a balance between words and illustrations?
5. Is the pathway through the poster clear?
6. Is the poster understandable without oral explanation?

Poster design service

We encourage you to use the Poster Design Service provided by ATS. The service provides a quick and easy way to design and save your poster and provides the option of having your poster shipped directly to the Conference for pick-up prior to your session.

This service is optional. Fee is required. More information to come.

PLEASE NOTE: There will be no printing service onsite through ATS/CTI.

POSTER DESIGN SERVICE

You should have already received an email with instructions and login. If not, please contact ats@support.ctimeetingtech.com.

We encourage you to use the Poster Design Service provided by ATS through CTI. The service provides a quick and easy way to design and save your poster and provides the option of having your poster shipped directly to the Conference for pick-up prior to your session.

DEADLINE: Friday, May 3, 2017 at 5:00 PM EST. Additional options to submit between Saturday, May 4 and Friday, May 10 at 5:00 PM EST, will be made available after the May 3rd deadline.

PLEASE NOTE: There will be no printing service onsite through ATS/CTI.