

ATS 2017 Meeting Space at the Walter E. Washington Convention Center

Private meeting space is in high demand at the ATS 2017 International Conference. Take advantage of this opportunity to secure meeting space at the Walter E. Washington Convention Center. To provide more flexibility, the ATS is offering three options for meeting space – Expo Suites, Meeting Suites and Meet Up rooms. Companies can select from a variety of sizes and room sets designed to meet your individual needs. * Please note – press/media events are not eligible for meeting space for the duration of the conference dates.

Why secure meeting space at the ATS 2017 International Conference?

- Client meetings
- Sales meetings
- Training sessions
- Recruitment
- Focus groups
- Hospitality suites
- Private demonstrations
- Relaxation room for staff
- Convenience for you and the attendees

Meeting Space Options FAQs

What is the difference between the three options?

Expo Suites are private meeting spaces located in the Exhibit Hall. Expo Suites are only available to contracted and paid exhibitors. These suites are located at the back or sides of the Exhibit Hall. Expo Suites allow you to customize the interior of the space to meet your needs. Expo Suites are secured for the entire conference, see schedule below. *While there is a lock on the door these rooms are not secure. We recommend not leaving anything of value unattended in the suite.*

Meeting Suites offer private meeting room options located around the Walter E. Washington Convention Center. The Meeting Suite can be rented for two hour or ½ day increments as well as full day or full conference. Conveniently conduct business in the convention center rather than at surrounding hotels. The Meeting Suite provides a turnkey option and requires no further investment for your organization. They include 32" LCD screen, Wi-Fi internet (for 15 people), electrical, carpeting and a conference table with chairs. Meeting Suites include a ceiling for additional privacy. *While there is a lock on the door these rooms are not secure. We recommend not leaving anything of value unattended in the suite.*

Meet Up Rooms offer an affordable place for companies to meet with clients, customers or staff. They include a conference table with chairs. They can be secured for two hour or ½ day increments as well as full day or full conference time frames. *While there is a lock on the door these rooms are not secure. We recommend not leaving anything of value unattended in the suite.*

Meeting Suites and Meet Up Rooms are available to exhibiting and non-exhibiting companies.

Where are the meeting rooms located?

- **Expo Suites** – Walter E. Washington Convention Center – Exhibit Hall – Halls A-B, Lower Level
- **Meeting Suites** – Walter E. Washington Convention Center – Hall E, Third floor
- **Meet Up Rooms** – Walter E. Washington Convention Center – Hall E, Third floor

What's included in the space?

Expo Suites

- Meeting room structure with door (No ceiling)
- 18" x 18" sign with company logo
- Electrical (2000 watts)
- Standard carpeting

Meeting Suites

- Private meeting room structure with door and ceiling
- Conference table
- Chairs
- 32" LCD screen
- Wastebasket
- Electrical (2000 watts)
- Internet connection (Wi-Fi internet for 15 people)
- Meeting Concierge – help your meeting guests find your room or provide assistance if there is an issue

Meet Up Rooms

- Private meeting room structure with door (no ceiling)
- Conference table
- Chairs
- Carpeting
- Wastebasket
- Meeting Concierge - help your meeting guests find your room or provide assistance if there is an issue

What are the available sizes?

▪ Expo Suites

- 10' x 10'
- 10' x 20'
- 20' x 20'

▪ Meeting Suites or Meet Up Rooms

- 10' x 20'
- 20' x 20'
- 20' x 30'
- Custom sizes available

When can I use the meeting room? *Staff Only

- Expo Suites (available Friday through Tuesday)
 - Friday, May 19, 2017 – 8:00 am to 5:00 pm*
 - Saturday, May 20, 2017 – 8:00 am to 5:00 pm*
 - Sunday, May 21, 2017 – 7:00 am to 10:30 am*
 - Sunday, May 21, 2017 – 10:30 am to 3:30 pm
 - Sunday, May 21, 2017 - 3:30 pm to 5:00 pm*
 - Monday May 22, 2017 – 7:00 am to 10:30 am*
 - Monday, May 22, 2017 – 10:30 am to 3:30 pm
 - Monday, May 22, 2017 – 3:30 pm to 5:00 pm*
 - Tuesday, May 23, 2017 – 7:00 am to 10:30 am*
 - Tuesday, May 23, 2017 – 10:30 am to 3:30 pm
- Meeting Suites and Meet Up Rooms (available Saturday through Tuesday)
 - Saturday, May 20, 2017 – 7:00 am to 7:30 pm
 - Sunday, May 21, 2017 – 7:00 am to 7:30 pm
 - Monday, May 22, 2017 – 7:00 am to 7:30 pm
 - Tuesday, May 23, 2017 – 7:00 am to 7:30 pm

What are the half day times?

To book a room for a half day you can select from either 7 am to 1 pm or 1:30 pm to 7:30 pm.

How many people can be accommodated in these meeting rooms?

- **10' x 10' Expo Suite**
 - 4 people
- **10' x 20' Meeting Suite or Meet Up Room**
 - 8-10 people
- **20' x 20' Meeting Suite or Meet Up Room**
 - 12-20 people
- Custom sizes available – please call for quote